

- New training and outreach initiative unveiled in FY 2001
- Full utilization of Case Management Docketing System

State Personnel Board of Review

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ROLE

The State Personnel Board of Review (PBR) reviews appeals filed by classified exempt employees in the civil service. Appellants protest layoffs, abolishments, displacements, removals, reductions, and reclassifications. PBR also hears appeals filed by non-exempt classified employees who have not organized, and non-exempt employees whose bargaining agreement specifies a right to appeal to the board. In addition, the board has jurisdiction over investigations, whistle blower cases, and OSHA violations. The agency is headed by a three-member board and an executive director.

The board handles approximately 100 collective bargaining issues annually. Although the total number of exempt public sector employees and non-exempt unorganized employees is unknown, the board would be responsible for hearing cases of any of 15,000 exempt state employees. PBR's jurisdiction extends to university and general health districts, as well as state and county employees.

Of all governmental units, county employees have historically filed the most appeals, but the number of state employee appeals has increased recently, probably the result of various agency reorganizations.

Agency In Brief					
Number of Employees	Total Appropriations-All Funds		GRF Appropriations		Appropriation Bill(s)
	2002	2003	2002	2003	
8.5	\$1.0 million	\$1.1 million	\$1.0 million	\$1.1 million	Am. Sub. H.B. 94

OVERVIEW

The board expended \$1,221,921 in FY 2001. The FY 2002 appropriation of \$1,039,431—which includes the 1.5 percent reduction in GRF required by the budget act—is a reduction of almost 15 percent over FY 2001 spending. It should be noted that the FY 2001 funding included a one-time GRF appropriation of approximately \$200,000 to install a Case Management Docketing System, which exaggerates the decrease between FY 2001-FY 2002. FY 2003 appropriations are \$1,083,941, or 4.3 percent higher than the FY 2002 appropriation. As the table above shows, almost all of the agency's appropriation comes from the GRF. The remaining revenue is derived from security deposits made by parties filing appeals.

One major project that should lead to more efficient case management in the upcoming biennium is an automated Case Management Docketing System (CMDS). As well as scheduling hearings more

efficiently, the system will enable the board to gather and analyze case statistics that the board could use to make operational improvements. By way of customer service, appellants are able to review the disposition of their case files online on the PBR website.

A major goal of the board during the 2001-2003 biennium is to provide better outreach to civil service commissions statewide. In a July 2000 survey conducted by the board, respondents cited a need for ongoing training in Ohio's civil service laws, understanding case law, and other topics useful to civil service administrators. As a result, in March 2001, PBR hosted a statewide seminar to foster better understanding of Ohio's civil service laws among the 226 municipal commissions and other state jurisdictions responsible for carrying out these laws. The goal of the conference was to assist both civil service administrators and public employees to understand civil service regulations and administrative procedures, and to discuss ways to resolve potential problems before appeals are filed. 

FY 2002 - 2003 Final Appropriation Amounts

All Fund Groups

<i>Line Item Detail by Agency</i>	<i>FY 1999:</i>	<i>FY 2000:</i>	<i>FY 2001:</i>	<i>FY 2002 Appropriations:</i>	<i>% Change 2001 to 2002:</i>	<i>FY 2003 Appropriations:</i>	<i>% Change 2002 to 2003:</i>	
Report For: Main Operating Appropriations Bill		Version: Enacted						
PBR State Personnel Board of Review								
GRF 124-321 Operating	\$ 901,614	\$ 971,122	\$1,214,072	\$ 999,833	-17.65%	\$ 1,043,354	4.35%	
General Revenue Fund Total	\$ 901,614	\$ 971,122	\$ 1,214,072	\$ 999,833	-17.65%	\$ 1,043,354	4.35%	
636 124-601 Transcript and Other	\$ 10,335	\$ 11,031	\$7,848	\$ 39,598	404.53%	\$ 40,587	2.50%	
General Services Fund Group Total	\$ 10,335	\$ 11,031	\$ 7,848	\$ 39,598	404.53%	\$ 40,587	2.50%	
State Personnel Board of Review Total	\$ 911,949	\$ 982,153	\$ 1,221,921	\$ 1,039,431	-14.93%	\$ 1,083,941	4.28%	